

2.1 **ROLL CALL (AMY)**

<u>BOARD MEMBERS</u>	<u>PRESENT</u>	<u>ABSENT</u>
<i>AL BANKEN</i>	X	
<i>JUSTIN BELL</i>	X	
<i>SAM HUEY</i>	X	
<i>RICK MCLEAN</i>		X
<i>AMY STUBENRAUCH</i>	X	
<i>HOLLIE WHEELER</i>	X	
<u>MANAGEMENT</u>	<u>PRESENT</u>	<u>ABSENT</u>
<i>CHUCK KASTING</i>	X	
<i>TYLER JUDEN</i>	X	
<i>CRYSTAL GIBSON</i>	X	
<i>CHRIS NEWELL</i>	X	
<i>CELINA SMITH</i>	X	

Amy Stubenrauch,
Secretary

November 15, 2023
Date

SECTION 3.

**ADOPTION OF AGENDA
STODDARD COUNTY AMBULANCE DISTRICT**

BOARD OF DIRECTORS MEETING

MINUTES

November 15, 2023

1. CALL TO ORDER

PAGE: 1

- 1.1 *CALLED TO ORDER BY VICE CHAIRMAN BELL AT 1830 HRS.*
- 1.2 **ACKNOWLEDGE GUESTS - NONE**

2. ROLL CALL

PAGE: 1

- 2.1 **SECRETARY AMY STUBENRAUCH**
ROLL CALLED AS NOTED ABOVE BY SECRETARY STUBENRAUCH

3. ADOPTION OF AGENDA AND OTHER BUSINESS

PAGE: 2-4

- 3.1 **OPEN SESSION**
 - A. *DISCUSSION: NONE*
 - B. *MOTION TO APPROVE: SAM HUEY*
2ND: AL BANKEN

<u>BOARD VOTE:</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
HUEY	X			
BANKEN	X			
MCLEAN				X
STUBENRAUCH	X			
BELL	X			
WHEELER	X			

4. APPROVAL OF PREVIOUS MEETING MINUTES

PAGE: 5-11

- 4.1 **BOARD MINUTES-OPEN SESSION**
 - A. *DISCUSSION: NONE*
 - B. *MOTION TO APPROVE: AMY STUBENRAUCH*
2ND: HOLLIE WHEELER

<u>BOARD VOTE:</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
HUEY	X			
BANKEN	X			

MCLEAN		X
STUBENRAUCH	X	
BELL	X	
WHEELER	X	

5. **REVIEW OF MONTHLY FINANCIAL REPORTS**

PAGE: 12-28

A. *DISCUSSION: A MOTION WAS MADE FOR A CONSENT AGENDA TO INCLUDE APPROVAL OF ALL REPORTS INCLUDING WRITE OFFS, ACCOUNTS PAYABLE, CHECK REGISTER, AND ACCOUNTS SENT TO COLLETIONS AS PRESENTED IN BOARD PACKET. THIS MOTION INCLUDES ALL REPORTS THROUGH PAGE 39 OF BOARD PACKET.*

B. *MOTION TO APPROVE: HOLLIE WHEELER*
2ND:

<u>BOARD VOTE:</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
HUEY	X			
BANKEN	X			
MCLEAN				X
STUBENRAUCH	X			
BELL	X			
WHEELER	X			

5.1 **MONTHLY WRITE-OFFS - \$327,289.47 - APPROVED WITH CONSENT MOTION ABOVE**

5.2 **ACCOUNTS PAYABLE -\$307,211.18- APPROVED WITH CONSENT MOTION ABOVE**

5.2.1 **SUMMARY OF ACTIVITY**

5.2.2 **CHECK REGISTER**

-APPROVED WITH CONSENT MOTION ABOVE

5.3 **ACCOUNTS SENT TO COLLECTIONS - \$70,794.00 - APPROVED WITH CONSENT MOTION ABOVE**

5.4 **BANKING INFORMATION**

5.4.1 **END OF MONTH BANK BALANCES**

5.4.2 **SUMMARY OF BANKING ACTIVITY BY ACCOUNT**

5.4.3 **SUMMARY OF BANKING REPORTS-TREASURER'S REPORT**

APPROVED WITH CONSENT MOTION ABOVE

6. **MANAGEMENT REPORTS FINANCIAL REPORTS**

PAGE: 29-32

6.1 **COLLECTED INCOME-ALL**

6.2 **COLLECTED PATIENT REVENUE**

6.3 **COLLECTED TAX**

6.4 **COLLECTED MOEMSAC FUND**

APPROVED WITH CONSENT MOTION ABOVE

7. FIELD OPERATION REPORTS

- 7.1 BUREAU OF EMS REPORT OF RUNS
- 7.2 STATION RUN SUMMARY
- 7.3 PATIENT TAKEN TO
- 7.4 STAFF CENSUS

APPROVED WITH CONSENT MOTION ABOVE

8. COMMUNICATION REPORTS

- 8.1 911 MONTHLY INVOICE
- 8.2 911 CALL STATS- OCTOBER 2023

APPROVED WITH CONSENT MOTION ABOVE

9. OLD BUSINESS

- 9.1 BUILDING UPDATE
 - 9.1.1 SEAL COATING AT STATIONS

DISCUSSION: THE BOARD WAS GIVEN AN UPDATE ON THE SEAL COATING OF THE LOTS IN PUXICO AND ADVANCE. PUXICO HAS BEEN COMPLETED AND ADVANCE STATION HAS HAD ALL CRACKS FILLED BUT HAS NOT BEEN SEAL COATED YET BUT HAS BEEN PREPPED FOR WINTER. HOPEFULLY CONTRACTOR WILL BE ABLE TO HAVE SEAL COATED BY END OF THE YEAR.

10. NEW BUSINESS

10.1 NEW POLICY #17.32 INTERFACILITY TRANSFERS

A. DISCUSSION: THE BOARD WAS PRESENTED WITH A NEW POLICY OUTLYING THE DISTRICTS RESPONSE TO AND CARRY OUT INTERFACILITY TRANSFERS. MANAGEMENT INFORMED THE MEMBERS IT WAS FELT THIS WAS NEEDED AS THE DISTRICT IS GETTING BUSIER AND THE REQUESTS FOR TRANSFERS ARE INCREASING AT AN ALARMING RATE AND AT GREATER DISTANCES. THIS POLICY OUTLINES WHAT PERSONNEL WILL BE USED AS WELL AS TIMES THE TRANSFERS WILL TAKE PLACE DUE TO URGENCY OF TRANSFER.

*B. MOTION TO APPROVE: AMY STUBENRAUCH
2ND: AL BANKEN*

<u>BOARD VOTE:</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
HUEY	X			
BANKEN	X			
MCLEAN				X
STUBENRAUCH	X			
BELL	X			
WHEELER	X			

10.2 2024 ELECTION NOTICE

10.2.1 – DISTRICT 2 - AMY STUBENRAUCH

10.2.2 - DISTRICT 5 - AL BANKEN

DISCUSSION: BOARD MEMBERS WERE MADE AWARE OF THE FILING DATES FOR THE APRIL 2024 ELECTIONS. FILING DATES ARE DECEMBER 5, 2023, THROUGH DECEMBER 26, 2023. THE ABOVE NOTED BOARD MEMBERS ARE UP FOR RE-ELECTION.

11. CORRESPONDENCE / THANK YOU’S / E-MAILS

PAGE: 42

11.1 *NO DISCUSSION. HANDOUTS ON THE TABLE*

12. DISTRICT CALENDAR

PAGE: 43

ACCEPTED AS PRESENTED

13. RESIGNATIONS / NEW HIRES

PAGE: 44

13.1 RESIGNATIONS

13.1.1 KYLIE DUNCAN, DISPATCH FULL TIME

13.2 NEW HIRES

13.2.1 JACOB ADAMS, DISPATCH FULL TIME

13.2.1 MEGAN SIMMONS, PART TIME DISPATCH

A. DISCUSSION: THE RESIGNATIONS AND NEW HIRES WERE ACCEPTED AS PRESENTED

B. MOTION TO APPROVE: AMY STUBENRAUCH

2ND: AL BANKEN

<u>BOARD VOTE:</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
HUEY	X			
BANKEN	X			
MCLEAN				X
STUBENRAUCH	X			
BELL	X			
WHEELER	X			

14. BOARD MEETING DATES

PAGE: 45

ACCEPTED AS PRESENTED

15. **EXECUTIVE SESSION**

PER RsMo. 610.021 RELATED TO SUB-SECTION

- (1) LITIGATION
- (2) REAL ESTATE AND/OR LEASING
- (3) EMPLOYEE MATTERS
- (4) **NO CLOSED SESSION REQUIRED**

16. **ADJOURNMENT** (APPROVAL NEEDED)

A. *DISCUSSION: MOTION TO ADJOURN*

B. *MOTION TO APPROVE: AL BANKEN*

2ND: *HOLLIE WHEELER*

<u>BOARD VOTE:</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
<i>HUEY</i>	X			
<i>BANKEN</i>	X			
<i>MCLEAN</i>				X
<i>STUBENRAUCH</i>	X			
<i>BELL</i>	X			
<i>WHEELER</i>	X			

RICK MCLEAN, CHAIRMAN

DATE

AMY STUBENRAUCH, SECRETARY

DATE